

XBRL Excel Utility	
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4.	Import XBRL file
5.	Steps for filing Shareholding Pattern
6.	Fill up the Shareholding Pattern

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern.

Shareholding pattern XBRL filing consists of two processes. Firstly generation of XBRL file for Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the features of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company
2	Declaration
3	Summary
4	Shareholding Pattern

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL file information sheet.

5. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide appropriate format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been properly filled and data has been furnished in proper format. If there are some errors on the sheet, Excel Utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheets" to ensure that all sheets have been properly filled and validated successfully. If there are some errors, Excel Utility will prompt you about the same and stop validation at the same time. After correcting the errors, follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless the current sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate HTML Report'.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Excel Utility, click on "Upload XML" to upload generated xml file. On Upload screen provide the required information to select XML file and submit the XML.

6. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero in any field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed for generating XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data as possible. You can Click on "Add" to add more rows.

7. Deleting rows: Rows that have been added can be removed by clicking the button "Delete". You can also click on "Delete" to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes



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General information about company

Scrip code

NSE Symbol

MSEI Symbol

ISIN

Name of the company

Whether company is SME

Class of Security

Type of report

Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)

Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date

Shareholding pattern filed under

540654
Not Applicable
Not Applicable
INE632W01016
Globalspace Technologies Ltd
No
Equity Shares
Quarterly
31-03-2020
Regulation 31 (1) (b)

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Sr. No.	Particular
1	Whether the Listed Entity has issued any partly paid up shares?
2	Whether the Listed Entity has issued any Convertible Securities ?
3	Whether the Listed Entity has issued any Warrants ?
4	Whether the Listed Entity has any shares against which depository receipts are issued?
5	Whether the Listed Entity has any shares in locked-in?
6	Whether any shares held by promoters are pledge or otherwise encumbered?
7	Whether company has equity shares with differential voting rights?
8	Whether the listed entity has any significant beneficial owner?

Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
Yes	Yes	No	No
Yes	No		
No	No	No	No
No			

Table I - Summary Statement holding of specified securities**Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Res**

Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
(A)	Promoter & Promoter Group	3	6335316
(B)	Public	168	5121285
(C)	Non Promoter- Non Public		
(C1)	Shares underlying DRs		
(C2)	Shares held by Employee Trusts		
	Total	171	11456601

stricted in this sheet

No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Right
				Class eg: X
		6335316	55.30	6,335,316.00
		5121285	44.70	5121285.00
		11456601	100	11456601.00

Number of Voting Rightsheld in each class of securities(IX)

No of Voting (XIV) Rights		Total as a % of (A+B+C)	No. Of Shares Underlying Outstanding convertible securities (X)
Class eg:y	Total		
	6335316.00	55.30	
	5121285.00	44.70	
	11456601.00	100.00	

No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Lock (XII)
			No. (a)
		55.30	3325102
		44.70	
		100	3325102

ed in shares)	Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
52.49			6335316
			4919812
29.02			11255128

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities (X)			No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (XI)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (X) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)	
								No of Voting (XIV)Rights							Total as a % of Total Voting rights	No. (a)	As a % of total Shares held (b)	No. (a)		As a % of total Shares held (b)
								Class eg: X	Class eg:Y	Total										
A Table II - Statement showing shareholding pattern of the Promoter and Promoter Group																				
(1) Indian																				
(a)	Individuals/Hindu undivided Family	3	6335316			6335316	55.30	6335316.00		6335316	55.30			55.30	3325102	52.49		6335316		
(b)	Central Government/ State Government(s)																			
(c)	Financial Institutions/ Banks																			
(d)	Any Other (specify)																			
	Sub-Total (A)(1)	3	6335316			6335316	55.30	6335316.00		6335316	55.30			55.30	3325102	52.49		6335316		
(2) Foreign																				
(a)	Individuals (Nonresident Individuals/ Foreign Individuals)																			
(b)	Government																			
(c)	Institutions																			
(d)	Foreign Portfolio Investor																			
(e)	Any Other (specify)																			
	Sub-Total (A)(2)																			
	Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)	3	6335316			6335316	55.30	6335316.00		6335316	55.30			55.30	3325102	52.49		6335316		

Details of Shares which remain unclaimed for Promoter & Promoter Group

B Table III - Statement showing shareholding pattern of the Public shareholder <small>Note: Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual.</small>																		
(1) Institutions																		
(a)	Mutual Funds																	
(b)	Venture Capital Funds																	
(c)	Alternate Investment Funds																	
(d)	Foreign Venture Capital Investors																	
(e)	Foreign Portfolio Investors																	
(f)	Financial Institutions/ Banks																	
(g)	Insurance Companies																	
(h)	Provident Funds/ Pension Funds																	
(i)	Any Other (specify)																	
	Sub-Total (B)(1)																	
(2)	Central Government/ State Government(s)/ President of India																	
	Sub-Total (B)(2)																	
(3) Non-institutions																		
(e)(i)	Individuals - Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	122	275021			275021	2.40	275021		275021	2.40			2.40				242000
(e)(ii)	Individuals - II. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.	22	3473044			3473044	30.31	3473044		3473044	30.31			30.31				3473044
(b)	NBFCs registered with RBI																	
(c)	Employee Trusts																	
(d)	Overseas Depositories (holding DRs) (balancing figure)																	
(e)	Any Other (specify)	24	1373220			1373220	11.99	1373220		1373220	11.99			11.99				1204768
	Sub-Total (B)(3)	168	5121285			5121285	44.70	5121285.00		5121285	44.70			44.70				4919812
	Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)	168	5121285			5121285	44.70	5121285.00		5121285	44.70			44.70				4919812

Details of the shareholders acting as persons in Concert for Public

Details of Shares which remain unclaimed for Public

C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder																		
(1)	Custodian/DR Holder - Name of DR Holders (if Available)																	
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)																	
	Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)																	
	Total (A+B+C)	171	11456601			11456601	100.00	11456601.00		11456601	100.00			100.00	3325102	29.02		11255128
	Total (A+B+C)	171	11456601			11456601	100.00	11456601.00		11456601	100.00			100.00	3325102	29.02		11255128

Disclosure of notes on shareholding pattern Add Notes

Disclosure of notes in case of promoter holding in dematerialised form is less than 100 percentage Add Notes

Disclosure of notes in case of public share holding is less than 25 percentage Add Notes

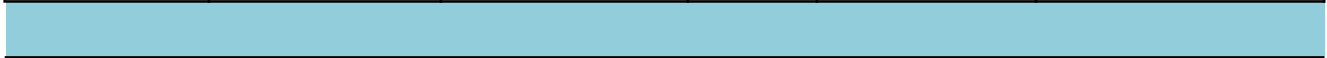
Disclosure of notes on shareholding pattern for company remarks explanatory

Add Notes

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Serial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)
A2(d) Foreign Portfolio Investor				
Add Delete				
Click here to go back			Total	

Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)
	No of Voting (XIV) Rights		Total as a % of Total Voting rights		
	Class eg: X	Total			



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Number of Locked in shares (XII)		Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN	Shareholder type
No. (a)	As a % of total Shares held (b)			

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Serial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)
B3(a(i))	Individuals - i. Individual shareholders holding nominal share capital up to Rs. 2 lakhs.			
Add		Delete		Disclosure of shareholder holding more than 1% of tot
Click here to go back		Total		

Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)
	No of Voting (XIV) Rights		Total as a % of Total Voting rights		
	Class eg: X	Total			



total number of shares

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Reason for not
providing PAN